

From

The Additional Chief Secretary to Government Haryana,  
Finance Department.

To

1. All the Heads of Departments in Haryana.
2. Registrar General, Punjab & Haryana High Court, Chandigarh.
3. Commissioner, Ambala, Hisar, Rohtak & Gurugram Divisions.
4. All the Deputy Commissioner and Sub Divisional Officers(Civil) in Haryana.

Memo No. 28/22/2017-5B&C  
Dated, Chandigarh the 19<sup>th</sup> April, 2017.

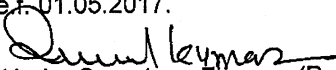
**Subject :- Regarding digitization of Vouchers.**

Please refer to the subject cited above.

1. State Government has decided to implement Digitization of vouchers in Haryana. At present, physical vouchers, RBD Abstract, list of Payment, Cash Accounts, Schedule of Payment and Schedule of Receipts are also submitted manually alongwith monthly text data from Treasury Office to Accountant General office Haryana.

2. The Comptroller and Accountant General (CAG) have given approval to Haryana State to switch over from manual to digitized voucher (e-Voucher). In view of this, it has been decided to start a pilot run for all the Drawing and Disbursing Officers (DDOs) of Chandigarh Treasury of the State Government. NIC have successfully tested multiple signing of various file formats such as pdf, xml, jpg, text files.


3. You are requested to procure digital signature (dongle/e-token) for all DDOs of your Department falling under the Chandigarh Treasury on the rate contract available with HARTRON. This activity is to be completed by 25<sup>th</sup> April so that implementation of digitization of vouchers in Chandigarh Treasury can be started w.e.f. 01.05.2017.

  
Under Secretary, Finance (Budget)  
for Additional Chief Secretary to Government Haryana,  
Finance Department. *a*

Endst. No. 28/22/2017-5B&C

Dated, Chandigarh the 19<sup>th</sup> April, 2017.

A copy each is forwarded to all the Additional Chief Secretaries / Principal Secretaries to Government Haryana for information and necessary action.


  
Under Secretary, Finance (Budget)  
for Additional Chief Secretary to Government Haryana,  
Finance Department. *a*

Endst. No. 28/22/2017-5B&C

Dated, Chandigarh the 19<sup>th</sup> April, 2017.

A copy is forwarded to following for information and necessary action:

1. Principal Accountant General (A&E)/(Audit), Haryana, Chandigarh.
2. The Managing Director Hartron with the request to provide Digital Signature (Dongle/e-token) on priority basis as and when orders received from Departments.
3. Treasury Officer, Chandigarh.

  
Under Secretary, Finance (Budget)  
for Additional Chief Secretary to Government Haryana,  
Finance Department. *a*