

From

The Additional Chief Secretary to Government Haryana,  
Finance Department.

To

1. All the Heads of Departments in Haryana.
2. Registrar General, Punjab & Haryana High Court, Chandigarh.
3. The Commissioner, Ambala, Hisar, Rohtak & Gurgaon Divisions.
4. All the Deputy Commissioners and Sub Divisional Officers (Civil) in Haryana.

Memo No. 5/6/2005-5B&C  
Dated, Chandigarh, the 2<sup>nd</sup> February, 2017.

**Subject :- Regarding implementation of E-Stamping in the State .**

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Please refer to this office letter no 5/6/2005 – 5B&C dated 27-04-2016 on the subject cited above.

2. The State has implemented E-Stamping system in Haryana with effect from 02-05-2015 and thereafter made E-Stamping mandatory in four districts viz, Gurugram, Faridabad, Sonapat and Panchkula with effect from 01-05-2016 in the first phase. Now the State Government has decided to make **E-Stamping mandatory in entire State of Haryana w.e.f. 01-03-2017**. All other offices / agencies i.e. Treasury Office / Sub Treasury Office and Authorized Branches of State Bank of India will stop selling Stamp Paper (Non Judicial). Stamp Vendors will generate Stamp Papers (Non Judicial) upto Rs 10,000/- per person through E-Stamping module only.

3. In the E-Stamping system any citizen can generate stamp paper online through this system, which is available on the website <https://egrashry.nic.in>.

4. The E-Stamping system is implemented in two parts. The first part is making the payment for stamp papers in the relevant receipts Head. The second part is generating E-Stamp paper through E-Stamping portal after online confirmation of payment.

5 Any citizen / depositor can make payment in the following method for generation of E-Stamp paper:-

**(i) By using payment aggregator service on E-GRAS portal:-**

Payment aggregator service has been implemented w.e.f 02-05-2015 with three banks i.e. Punjab National Bank, IDBI Bank and State Bank of India. These banks will not charge any fee for the purpose of collection of Government receipts through net banking on E-GRAS portal. These Banks have also allowed by the State Government for collection of Government receipts using Debit and Credit Card. Depositor will pay to the Bank charges as per the following, exclusive of all taxes, charges and levies, which will be automatically deducted along with the payment to be made.

Debit Card	0.70 % for upto Rs. 2000/-, 0.73% for above Rs. 2000/-.
Credit Card	0.90 %

After successful payment, the citizen can generate online E-Stamp paper immediately through E-Stamping system.

(ii) **Manual Payment on E-GRAS Portal:-**

Electronic Government Receipt Accounting System (E-GRAS) has been implemented all over the State of Haryana and it is running successfully. SBI, PNB, IDBI, SBOP, CBI and concerned Treasury Bank branch of other banks dealing with Haryana Treasury business are collecting Government Receipts through E-GRAS system manually. Any citizen can pay through draft / cash after generating requisite challan on E-GRAS System manually, thereafter the depositor can generate online E-Stamp paper through E-Stamping system immediately after successful payment.

(iii) **Reconciliation of Payment:-**

The Cyber Treasury established by Haryana Government at Chandigarh will verify the Payment details received from concerned banks in the Management Information System (MIS) with the credits in its Nodal Account every day. In case of any un-reconciled payments, Cyber Treasury of Haryana Government will inform the Bank for Resolution through the system. The accounts of those successful transactions received to the Cyber Treasury through E-Scroll / hard copy of scroll will be prepared automatically on daily basis and report to Principal Accountant General on prescribed date. The Cyber Treasury Officer will closely monitor all the above mentioned activities of re-conciliation of payments.

6. After successful payment through Payment Aggregator Services by using net banking/ Credit card / Debit card and Manual Payment through draft / cash after generating requisite challan on E-GRAS portal, the depositors can generate online E-Stamp papers immediately and seek the date of registration from Revenue Authority by using HARIS portal. The Revenue Authority after verify the payment online through E-GRAS portal shall register the document and the system will automatically deface the E-Stamp and corresponding Government Receipt Number (GRN) online to avoid duplicity.

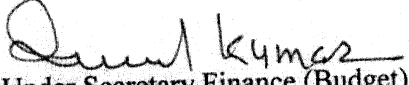
**Repository of E-Stamps**

7. Under E-Stamping System there is provision of creating repository of E-Stamps generated through this system to monitor the sale of E-Stamp Paper.

**Refund Procedure**

8 The citizen can apply online for refund of unused E-Stamp Paper on E-GRAS portal i.e. [www.egrass.hry.nic.in](http://www.egrass.hry.nic.in) in which the requisite information has to be filled up in the prescribed format available on the website. Thereafter, the system will send the information to the Drawing & Disbursing Officer (DDO) concerned in the District concerned and DDO concerned will prepare refund bill through E-Billing system and get passed it in Treasury concerned and then Treasury will online transfer the amount in the payee's account by using Real Time Gross Settlement (RTGS) / National Electronic Fund Transfer (NEFT).


9 These instructions may also be brought to the notice of all concerned in your department for strict compliance. These instructions are also available on the official website of Finance Department ([www.finhry.gov.in](http://www.finhry.gov.in)).

  
Under Secretary Finance (Budget)  
for Additional Chief Secretary to Government Haryana,  
Finance Department.

Endst. No. 5/6/2005-5B&C

Dated, Chandigarh, the 2<sup>nd</sup> February, 2017.

A copy each is forwarded to all the Additional Chief Secretaries / Principal Secretaries to Government Haryana for information and necessary action.

  
Under Secretary Finance (Budget)  
for Additional Chief Secretary to Government Haryana,  
Finance Department.

To

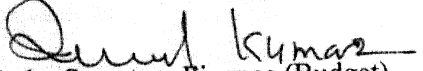
All the Additional Chief Secretaries / Principal Secretaries  
to Government Haryana.

U.O. No. 5/6/2005-5B&C

Dated, Chandigarh, the 2<sup>nd</sup> February, 2017.

A copy of the above is forwarded to:-


- 1 The SIO, NIC, Government of Haryana.
- 2 All the Treasury Officers and Assistant Treasury Officers in the State for information and necessary compliance.

  
Under Secretary Finance (Budget)  
for Additional Chief Secretary to Government Haryana,  
Finance Department.

Endst. No. 5/6/2005-5B&C

Dated, Chandigarh, the 2<sup>nd</sup> February, 2017.

A copy is forwarded to General Manager, State Bank of India, Local Head Office (LHO), Sector 17, Chandigarh for necessary action please.

  
Under Secretary Finance (Budget)  
for Additional Chief Secretary to Government Haryana,  
Finance Department.