ANNEXURES


II. Eleventh and Twelfth Schedules

III. Yearwise/Districtwise income of Panchayats from own sources (1990-95)

IV. Yearwise/Districtwise details of various grants to Panchayats/Panchayat Samitis

V. Yearwise/Districtwise details of subsidies/matching grants allocated to Panchayats/Panchayat Samitis

VI. Year/Districtwise amount released to Panchayats under Haryana Rural Development Fund for various village development works

VII. Yearwise/Districtwise amount spent under Rural Development Programmes

VIII. Yearwise/Districtwise amount spent under Decentralised Planning/Local Area Development Scheme

IX. Delegation of Duties/Functions/Powers to PRIs. by 16 Departments.
ANNEXURE I
HARYANA GOVERNMENT
GENERAL ADMINISTRATION DEPARTMENT
Notification
The 31st May, 1994

No. 20/2/94-Pol. (2P).—In pursuance of the provisions of the articles 243 I and 243 Y of the Constitution of India and section 213 of the Haryana Panchayati Raj Act, 1994 and rule 3 of the Haryana Finance Commission Rules, 1994, the Governor of Haryana hereby constitutes a Finance Commission consisting of Rajinder Singh Bisla as the Chairman and the following four other members, namely:-

1. Shri L. C. Gupta, IAS (Retd.) Member
2. Shri S. K. Sharma, IAS Member
3. Shri M. S. Rathee IAS (Retd.) Member
4. Shri G. Madhavan, IAS Member-Secretary.

2. The Chairman and other members of the Commission shall hold office from the date on which they respectively assume office upto the 30th day of May, 1995.

3. The Commission shall make recommendations relating to the following matters:-

1. (a) the principles which should govern—

   (i) the distribution between the State and the Zila Parishads, Panchayat Samitis and Gram Panchayats, of the net proceeds of the taxes, duties, tolls and fees leviable by the State which may be divided between them under Part IX of the Constitution of India and the allocation between the Zila Parishad, Panchayat Samiti and Gram Panchayat at all levels of their respective shares of such proceeds;

   (ii) the determination of the taxes, duties, tolls and fees which may be assigned to, or appropriated by the Gram Panchayats, Panchayat Samitis and Zila Parishads;

   (iii) the grants-in-aid to the Zila Parishad, Panchayat Samiti and Gram Panchayat from the consolidated fund of the State;

(b) the measures needed to improve the financial position of the Gram Panchayats, Panchayat Samitis and Zila Parishads;

2. (a) the principles which should govern—

   (i) the distribution between the State and the Municipalities of the net proceeds of the taxes, duties, tolls and fees leviable by the State, which may be divided between them under part IX A of the Constitution of India and the allocation between the Municipalities at all levels of their respective shares of such proceeds;

   (ii) the determination of the taxes, duties, tolls and fees which may be assigned to, or appropriated by the Municipalities;

   (iii) the grant-in-aid to the Municipalities from the Consolidated Fund of the State;

(b) the measures needed to improve the financial position of the Municipalities.

In making its recommendations, the Commission shall have regard, among other considerations, to—

(i) the objective of balancing the receipts and expenditure of the State and for generating surplus for capita investment;

(ii) the resources of the State Government and demands thereon particularly in respect of expenditure on Civil Administration, maintenance and upkeep of capital assets, maintenance expenditure on plan schemes and other committed expenditures or liabilities of the State; and

(iii) the requirements of the Panchayati Raj Institutions and the Municipalities, their potential for raising resources and for reducing expenditure.

M. C. GUPTA,
Chief Secretary to Government, Haryana.
A copy is forwarded to the Controller, Printing and Stationery Department, Union Territory Administration, Chandigarh for publishing the above notification in the Haryana Govt. Gazette (Extraordinary) of today.

It is requested that 100 printed copies for the above notification may please be supplied to the Haryana Government (Political Department).

-Sd-
Joint Secretary, Political and Services
for Chief Secretary to Govt., Haryana.

No. 20/2/94-Pol. (2P) Dated Chandigarh, the 31st May, 1994.

A copy is forwarded to the following for information and necessary action:

1. The Accountant General (Accounts and Entitlement), Haryana, Chandigarh.
2. The Accountant General (Audit), Haryana, Chandigarh.

-Sd-
Joint Secretary, Political and Services
for Chief Secretary to Govt., Haryana.
A copy is forwarded to Sh. Rajinder Singh Bisla, MLA, H. No. 455-B, Sector-15, Faridabad for information and necessary action.

Sd-

Joint Secretary, Political and Services for Chief Secretary to Govt., Haryana.

No. 20/2/94-Pol. (2P) Dated Chandigarh, the 31st May, 1994.

A copy is forwarded for information and necessary action to:

1. Sh. L.C. Gupta, IAS (Retd.)
   C-1/1639, Vasant Kunj,
   New Delhi-70.

2. Sh. S.K. Sharma, IAS,
   Financial Commissioner and Secretary to Govt.,
   Haryana, Development and Panchayats Deptt.

3. Sh. M.S. Rathee, IAS (Retd.)
   H. No. 636, Sector-6,
   Panchkula.

4. Sh. G. Mahavan, IAS,
   Chief Administrator, Haryana State Agricultural Marketing Board,
   Vipanam Bhawan, Sector-6, Panchkula.

Sd-

Joint Secretary, Political and Services for Chief Secretary to Govt., Haryana.

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No. 20/2/94-Pol. (2P) :—In continuation of Haryana Government Notification of even number dated the 31st May, 1994, 26th May, 1995 and 30th November, 1995 the Governor of Haryana is pleased to further extend the term of the State Finance Commission, Haryana constituted vide Haryana Government Notification No. 20/2/94-Pol. (2P), dated the 31st May, 1994 upto 31st July, 1996.

2. This issues with the concurrence of the Finance Department conveyed vide their U.O. No. 12/38/91-1FU/1514, dated the 1st May, 1996.

M.C. Gupta,
Chief Secretary to Government, Haryana.

No. 20/2/94-Pol. (2P) Dated Chandigarh, the 2nd May, 1996.

A copy is forwarded to the Controller, Printing and Stationery Department, Union Territory Administration, Chandigarh for publishing the above notification in the Haryana Govt. Gazette (Extraordinary) of today.

It is requested that 50 printed copies of the above notification may please be supplied to the Haryana Government (Political Department).

-Sd-
Under Secretary, Political
for Chief Secretary to Govt., Haryana.

No. 20/2/94-Pol. (2P) Dated Chandigarh, the 2nd May, 1996.
HARYANA GOVERNMENT
GENERAL ADMINISTRATION DEPARTMENT
Notification
The 12th. July, 1996

No. 20/2/94-Pol. (2P)—In pursuance of the provisions of the articles 243 l and 243 Y of the Constitution of India and section 213 of the Haryana Panchayati Raj Act, 1994 and rule 3 of the Haryana Finance Commission Rules, 1994, and other powers enabling him in this behalf, the Governor of Haryana hereby makes the following amendment in the Haryana Government, General Administration Department, notification No. 20/2/94-Pol. (2P), dated the 31st May 1994, namely:-

AMENDMENT

In the Haryana Government, General Administration Department, notification No. 20/2/94-Pol. (2P), dated the 31st May, 1994, in para I,—

(i) for the words “Rajinder Singh Bisla as the Chairman” the words “Smt. Kamla Verma, Health Minister as the ex-officio Chairman” shall be substituted; and
(ii) for serial numbers 2 and 3 entries thereafter the following serial numbers and entries there after shall be substituted namely :

2. Sh. R.L. Sudhir, IAS,
   Financial Commissioner and
   Secretary to Govt. Haryana,
   Deptt. of Development and Panchayats.

Ex-Officio Member

3. Sh. T.D. Jogpal, IAS,
   Commissioner and Secretary to Govt. Haryana,
   Local Government Department.

Ex-Officio Member

M.C. Gupta,
Chief Secretary to Government, Haryana.

No. 20/2/94-Pol. (2P) Dated Chandigarh, the 12th May, 1996.

A copy is forwarded to the Controller, Printing and Stationery, Union Territory, Chandigarh with the request that the above notification may kindly be published in the Haryana Government Gazette (Extraordinary) and 25 space copies of the printed notification may be supplied to the Political Department.

Joint Secretary, Political and Services
for Chief Secretary to Govt., Haryana.
ANNEXURE-II
"ELEVENTH SCHEDULE"
(Article 243G)

1. Agriculture, including agriculture extension.
2. Land improvement, implementation of land reforms, land consolidation and soil conservation.
3. Minor irrigation, water management and watershed development.
4. Animal husbandry, dairying and poultry.
5. Fisheries.
6. Social forestry and farm forestry.
7. Minor forest produce.
8. Small scale industries, including food processing industries.
10. Rural housing.
11. Drinking water.
12. Fuel and fodder.
13. Roads, culverts, bridges, ferries, waterways and other means of communication.
14. Rural electrification, including distribution of electricity.
15. Non-conventional energy sources.
17. Education, including primary and secondary schools.
18. Technical training and vocational education.
19. Adult and non-formal education.
21. Cultural activities.
22. Markets and fairs.
23. Health and sanitation, including hospitals, primary health centres and dispensaries.
24. Family welfare.
25. Women and child development.
26. Social welfare, including welfare of the handicapped and mentally retarded.
27. Welfare of the weaker sections, and in particular, of the Scheduled Castes and the Scheduled Tribes.

28. Public distribution system.

29. Maintenance of community assets."
1. Urban planning including town planning.
2. Regulation of land-use and construction of buildings.
3. Planning for economic and social development.
4. Roads and bridges.
5. Water supply for domestic industrial and commercial purposes.
6. Public health, sanitation conservancy and solid waste management.
7. Fire services.
8. Urban forestry, protection of the environment and promotion of ecological aspects.
9. Safeguarding the interests of weaker sections of society, including the handicapped and mentally retarded.
10. Slum improvement and upgradation.
11. Urban poverty alleviation.
12. Provision of urban amenities and facilities such as parks, gardens, playgrounds.
13. Promotion of cultural, educational and aesthetic aspects.
14. Burial and burial grounds; cremations, cremation grounds and electric crematoriums.
15. Cattle ponds; prevention of cruelty to animals.
16. Vital statistics including registration of births and deaths.
17. Public amenities including street lighting, parking lots, bus stops and public conveniences.
18. Regulation of slaughter houses and tanneries.
## ANNEXURE III

Yearwise/Districtwise income of Gram Panchayats from own resources (1990-95)
(Lease money of Shamlat Land and House Tax) (Rs. in lakhs)

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<th>Lease Money of Shamlat Land</th>
<th>House Tax</th>
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<td>Yamuna Nagar</td>
<td>84.25</td>
<td>116.96</td>
</tr>
<tr>
<td>3.</td>
<td>Kurukshetra</td>
<td>125.77</td>
<td>145.61</td>
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<tr>
<td>4.</td>
<td>Kaithal</td>
<td>98.48</td>
<td>93.24</td>
</tr>
<tr>
<td>5.</td>
<td>Karnal</td>
<td>274.87</td>
<td>296.64</td>
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<td>6.</td>
<td>Panipat</td>
<td>55.28</td>
<td>61.32</td>
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<td>7.</td>
<td>Sonipat</td>
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<td>112.99</td>
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<td>8.</td>
<td>Rohtak</td>
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<td>131.59</td>
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<td>10.</td>
<td>Suraon</td>
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<td>11.</td>
<td>Rewari</td>
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<td>82.42</td>
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<td>12.</td>
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<td>69.84</td>
<td>152.89</td>
</tr>
<tr>
<td>15.</td>
<td>Hisar</td>
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<td>311.30</td>
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<td>16.</td>
<td>Sirsa</td>
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<td>182.86</td>
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<td><strong>2186.78</strong></td>
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(27)
## ANNEXURE IV

Yearwise/Districtwise details of various grants to Panchayat Samities/Panchavats

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<td>10.91</td>
<td>12.07</td>
<td>11.84</td>
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<td>8.99</td>
<td>11.14</td>
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<td>15.85</td>
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<td>18.90</td>
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<td>13.03</td>
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<td>41.77</td>
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<td>19.23</td>
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(271)
# ANNEXURE V

Yearwise/Districtwise details of Subsidies/Matching Grants allocated to Panchayats/Panchayat Samities (Rs. in lakhs)

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**Total**

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413.98 Bifurcation Districtwise not available

(272)
ANNEXURE VI

Yearwise/Districtwise details of amount released to Panchayats under Harvana Rural development Fund for various village development works.

(Rs. in lakhs)

<table>
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<td>Bhiwani</td>
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<td>43.00</td>
<td>293.98</td>
<td>318.85</td>
<td>380.25</td>
</tr>
<tr>
<td>14</td>
<td>Jind</td>
<td>79.53</td>
<td>57.58</td>
<td>14.39</td>
<td>59.28</td>
<td>127.03</td>
</tr>
<tr>
<td>15</td>
<td>Hisar</td>
<td>213.16</td>
<td>115.12</td>
<td>464.12</td>
<td>643.84</td>
<td>859.46</td>
</tr>
<tr>
<td>16</td>
<td>Sirsa</td>
<td>255.43</td>
<td>132.57</td>
<td>154.29</td>
<td>179.09</td>
<td>750.65</td>
</tr>
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</table>

CE.(P.H)      60.00   -     200.00  433.00  -
EIC(PWD B&R)   -      404.92  275.01  -    -
HSEB           -      -      500.00  -    -
Total          1722.64 1185.00 2815.15 3916.90 4451.16

(273)
### ANNEXURE VII

**Yearwise/Districtwise amount spent in PRIs areas under various Rural Development Programmes**

<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>1.</td>
<td>Bokaro</td>
<td>938.900</td>
<td>941.600</td>
<td>947.600</td>
<td>953.300</td>
<td>962.400</td>
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<td>941.600</td>
<td>947.600</td>
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<tr>
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<td>251.600</td>
<td>251.600</td>
<td>251.600</td>
<td>251.600</td>
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<td>251.600</td>
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<tr>
<td>3.</td>
<td>Ranchi</td>
<td>143.800</td>
<td>143.800</td>
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<td>143.800</td>
<td>143.800</td>
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<tr>
<td>5.</td>
<td>Hazaribagh</td>
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<td>397.800</td>
<td>397.800</td>
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<td>397.800</td>
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<tr>
<td>6.</td>
<td>Jharia</td>
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<td>177.700</td>
<td>177.700</td>
<td>177.700</td>
<td>177.700</td>
<td>177.700</td>
<td>177.700</td>
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<td>177.700</td>
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<td>8.</td>
<td>Jharia</td>
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<td>158.300</td>
<td>158.300</td>
<td>158.300</td>
<td>158.300</td>
<td>158.300</td>
<td>158.300</td>
<td>158.300</td>
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<tr>
<td>9.</td>
<td>Koderma</td>
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<td>144.200</td>
<td>144.200</td>
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<td>144.200</td>
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<tr>
<td>11.</td>
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<td>227.000</td>
<td>227.000</td>
<td>227.000</td>
<td>227.000</td>
<td>227.000</td>
<td>227.000</td>
<td>227.000</td>
<td>227.000</td>
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<tr>
<td>12.</td>
<td>Rewa</td>
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<td>158.900</td>
<td>158.900</td>
<td>158.900</td>
<td>158.900</td>
<td>158.900</td>
<td>158.900</td>
<td>158.900</td>
<td>158.900</td>
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<tr>
<td>15.</td>
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<td>131.300</td>
<td>131.300</td>
<td>131.300</td>
<td>131.300</td>
<td>131.300</td>
<td>131.300</td>
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</table>

(274)
**Yearwise/Districtwise amount spent in Rural and Urban Areas under Decentralised Planning/Local Area Development Scheme**

<table>
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<tr>
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<tbody>
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<td>1</td>
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<td>23.36</td>
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<td>63.00</td>
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<td>40.39</td>
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<td>33.25</td>
<td>14.25</td>
<td>93.12</td>
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<td>12.54</td>
<td>38.40</td>
<td>9.60</td>
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<td>7.30</td>
<td>48.12</td>
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<td>12.10</td>
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<tr>
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<td>10.10</td>
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</tr>
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<td>36.00</td>
<td>9.00</td>
<td>39.60</td>
<td>9.00</td>
</tr>
<tr>
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<td>Rewari</td>
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<td>3.10</td>
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<td>34.96</td>
<td>8.74</td>
<td>27.20</td>
<td>6.80</td>
<td>27.51</td>
<td>4.99</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>381.78</strong></td>
<td><strong>102.01</strong></td>
<td><strong>416.46</strong></td>
<td><strong>369.16</strong></td>
<td><strong>747.90</strong></td>
<td><strong>240.26</strong></td>
<td><strong>575.25</strong></td>
<td><strong>184.75</strong></td>
<td><strong>924.31</strong></td>
<td><strong>254.87</strong></td>
<td><strong>(275)</strong></td>
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</table>
**ANNEXURE IX**

**LIST OF DUTIES/FUNCTIONS/POWERS OF GRAM PANCHAYATS, PANCHAYAT SAMITI AND ZILA PARISHAD IN ADDITION TO THOSE MENTIONED IN THE PRACTICE PANCHAYAT ROJ. ACT, 1994 AND RULES FRAMED THEREUNDER**

(Circulated by Development & Panchayat Devt. vide Memo No. DPN-PA-95/23517 dated 23.5.95)

<table>
<thead>
<tr>
<th>Gram Panchayat Level.</th>
<th>Panchayat Samiti Level.</th>
<th>Zila Parishad Level.</th>
<th>Funds</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>2.</td>
<td>3.</td>
<td>4.</td>
<td>5.</td>
</tr>
</tbody>
</table>

1. **DEVELOPMENT AND PANCHAYATS DEPARTMENT:**

1. Planning and preparation of proposals and implementation of the following schemes:-
   1. Planning monitoring and supervision of the schemes mentioned under column 1 (Gram Panchayat).

   i) Community development grant schemes;

   ii) Revenue Earning Schemes;

   iii) NRDF schemes

2. Supervision of the works under Matching Grant Scheme.

3. To maintain accounts of the above mentioned schemes and send reports to Panchayat Samiti.

1. To plan, monitor and supervise the implementation of the schemes mentioned under column 1 (Gram Panchayat).

2. To send reports to the Govt. in respect of works carried out by the Gram Panchayats and the Panchayat Samitis within its jurisdiction.

3. Grants received from Govt. for earmarked schemes.


5. Funds collected from local resources.

6. District Plan Funds.

1. Technical/ Administrative approval for the execution of the works under these schemes shall be obtained at the appropriate level.
<table>
<thead>
<tr>
<th>Gram Panchayat Samiti Level.</th>
<th>Panchayat Samiti Samiti Level.</th>
<th>Zila Parishad Level.</th>
<th>Funds</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>2.</td>
<td>3.</td>
<td>4.</td>
<td>5.</td>
</tr>
</tbody>
</table>

2. FOOD AND SUPPLIES DEPARTMENT, HARYANA

1. To constitute Village level Vigilance Committees and:
   i) Supervise the proper distribution of essential commodities by fair price shops,
   ii) Certify the proper distribution of essential commodities by the Fair Price Shroops,
   iii) Plan and supervise the preparation of new ration cards, and
   iv) Assist the Department in elimination of bogus ration cards.

2. To plan and review Panchayat level action for the preparation of new ration cards.

3. To plan and coordinate the programme for elimination of bogus ration cards.

4. To plan and coordinate action for the redressal of public grievances pertaining to public distribution system.

5. Planning, coordination and review regarding opening of Fair Price Shroops in the Zila Parishad area.

6. To plan, coordinate and review opening of new Fair Price Shroops in its jurisdiction.
<table>
<thead>
<tr>
<th>Gram Panchayat Level</th>
<th>Panchayat Samiti Level</th>
<th>Zila Parishad Level</th>
<th>Funds</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>3. To make recommendation for appointment of depot holder in the village in case of new depot or when the previous depot is cancelled due to irregularities.</td>
<td>7. Supervision and monitoring of Fair Price Shops managed by Panchayats and arrange for financial support where feasible and required.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3. WELFARE OF SCHEDULED CASTES AND BACKWARD CLASSES DEPARTMENT, HARYANA

| | 1. To identify the Scheduled Castes bastis where pavement of streets drainage and community latrines are required Report to be forwarded to Panchayat Samiti for preparing estimates. | 1. To prepare estimates for payment of streets, drainage community latrines in Scheduled Castes bastis and forward it to Zila parishad. | 1. Scrutiny and sanction of proposals received from Panchayat Samitis. Grants/funds received from Govt. for earmarked schemes. | Technical/Administrative approval for the execution of works under these schemes will be obtained at the appropriate level. |
| | 2. To ensure timely payment of stipend to denotified tribes students and the genuineness of beneficiaries. | 2. Implementation of the scheme. | 2. To disburse the amount for implementation of the schemes/programs. | |
| | 3. To ensure rehabilitation of liberated scavengers under conversion of dry latrines into water borne and the genuineness of beneficiaries. | 3. Supervision, monitoring and implementation of schemes given column 1. | 3. Supervision, monitoring and review of the schemes mentioned in column 1. | |
| | 4. Identification of Harijan windows for tailoring training and to ensure imparting of such training. | | | |

(278)
<table>
<thead>
<tr>
<th>Bram Panchayat Level</th>
<th>Panchavat Samiti Level</th>
<th>Zila Parishad Level</th>
<th>Funds</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>5. To ensure implementation of housing scheme for S.C and denotified tribes and genuineness of beneficiaries.</td>
<td>6. Identification of beneficiaries for legal assistance.</td>
<td>7. To certify inter caste marriage and to ensure payment of incentive money for the same.</td>
<td>4. Identification of beneficiaries for financial assistance for the marriages of daughters of S.C &amp; E window.</td>
<td></td>
</tr>
</tbody>
</table>

4. P.K.U. Public Health Department, Mysore

| 1. To plan and to construct open drains laid to gradient, to ensure safe disposal of waste water, to ultimately be channelised to the disposal drains/sewers. |
| 2. Maintenance of open drains and open drains laid to gradient. |
| 1. To coordinate and interact with Public Health Department and implementation of water supply and sanitation schemes in such areas. |
| 2. Operation and maintenance of such schemes. |

1. Maintenance of water supply schemes covering onto two villages.  
The Panchavat Samitis shall only maintain such single village/two village schemes as envisaged at the rate of 45 to 70 liters.  
The maintenance of piped water supply schemes for 3. Over see and monitor the water supply schemes.  

1. Grants/amounts received from the government.  
2. Grants for Gram Panchayat/Panchavat Samiti/ Zila Parishad for earmarked schemes.  
3. Funds collected from local resources.  
4. District Plan Funds.  

1. Funds will be placed at the disposal of the executing agency and will be controlled through Panchavat Samiti and Zila Parishad.  
2. The grants for Gram Panchavat/Panchayat Samitis
Panchayat Samiti Level. 2. Single/two villages wherein the water allowance is/are being augmented to 110 liters per capita per day shall be undertaken by the Public Health Department.

However the construction and maintenance of open/covered drains in villages wherein the per capita water allowance is 75 liters and to be augmented up to 110 liters shall be undertaken by the Public Health Department.

3. Construction and maintenance of hand pumps, water troughs and soakage pits.


3. Social Forestry & Park Forestry Department, Karnataka

1. Selection of sites/areas for afforestation in consultation with the functionaries of the forest Department.
1. To approve Gram Panchayats Annual Action Plan.
1. To supervise the functioning of the Gram Panchayat/Panchayat Samiti under the overall guidance of the State Forest Department.
1. District Plan Funds.
1. Technical/ Administrative approval for the execution of

2. Funds from...
2. Passing resolutions for afforestation in Panchayat lands/Shamiat lands.

3. Decision regarding species to be planted in lands in consultation with the functionaries of the Forest Dept.

4. Formation of village Forest Protection Committees for the creation, maintenance and protection of plantation in Panchayat lands on sustainable basis.

5. Identification of suitable beneficiaries for raising decentralised nurseries.

6. Identification of beneficiaries for Farm Forestry.

7. Identification of beneficiaries for sharing the intermediate and the final benefits from Farm Forestry/Social Forestry Plantations.

2. To supervise gram Panchayats functioning.

3. To send report to the UFS/IF.

4. To call for reports/returns from the Block Forest officer.

5. To take action against the Gram Panchayat for not taking interest in Social Forestry/Farm Forestry programmes.

6. To receive and ensure in to the complaints of the block Forest Officer and send the report to the UFS for action.

7. The Block Forest Officer to be the member of the committee on Social/Farm Forestry Programmes.

2. To send progress report to the state Forest department and state Government.

3. Coordination and monitoring of Social/Farm Forestry programme implementation.

4. To call for reports/returns/reviews.

5. To receive and enquire into the complaints against the Range Forest Officer and send the report to UFS for action.

6. UFS Social Forestry to be programme, Secretary for Social/Farm Forestry Programme.

7. The Block Forest Officer to be the member of the committee on Social/Farm Forestry Programmes.

3. Funds from JRY

4. Funds from local resources.

5. Funds from EnG.

Remarks

the works under these schemes shall be obtained at the appropriate levels.
<table>
<thead>
<tr>
<th>Gram Panchayat</th>
<th>Panchayat Samiti Level</th>
<th>Zilla Parishad Level</th>
<th>Funds</th>
<th>Remarks</th>
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</tr>
</tbody>
</table>

2. Suitable distribution of usufructs among the beneficiaries identified especially the resource poor and disadvantaged section of society.

4. To plan, implement and supervise all Social/Forestry schemes under Gram Panchayat after approval of the UFWF/PS/24.

10. To send reports/returns regarding Social/Farm Forestry to Range Officer/PS/24.

11. To ensure popular participation of the people, educational institutions and voluntary agencies.

12. To recommend suitable daily wage workers for afforestation works.

13. To receive and enquire into the complaints against the Forest Guards and send the report to the DFO for action.
1. Gram Panchayat will assist the Patwar in identification of beneficiaries and disbursement of pension. Identification of each beneficiary of Widow and Handicapped schemes and old-age pension scheme will be done by the Patwaries under the overall supervision of the Panchayat Samitis.

2. The disbursement of pension under the Widow and Handicapped pension schemes and old-age pension scheme will be done by the Patwaries under the overall supervision of the Panchayat Samitis.

1. Distribution of amount of pension received from the District Social Welfare Officer under the Circle revenue officer as per details furnished by district and Social Welfare Officer and transmission of the accounts as submitted by the LADs after distribution to the district Social Welfare Officer.

1. Grant received for capacity building schemes.

7. AGRICULTURE DEPARTMENT, HARYANA

1. Planning, preparation & execution of horticulture development plan for the villages in the Panchayat area.


3. Monitoring of inputs requirement of the villages.

1. Preparation, planning, monitoring, supervision of horticulture development plans in the Panchayat Samitis area.

2. Planning & supervision of soil and water management in Samitis area.

3. Panchayat Samitis will assist in site selection, planning and monitoring of demonstration plots and mini trials.

1. Monitoring and coordination in Grants/amounts technical preparation, planning, monitoring and supervision of horticulture development plans at the district level.

2. Planning and supervision of soil and water management in Samitis area.


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4. Monitoring of situation relating to pests and diseases and taking measures for their control.

5. Identification of waste land areas suitable for horticulture and prepare plans for implementation.

6. Monitoring of situation relating to pests and diseases attack in Panchavat Samiti and mounting campaign for their control and taking measures for their control.

7. Panchavat Samiti will help in assessing the requirements of planting material for the area.

8. AYURVEDA DEPARTMENT, HARYANA

1. Inspection of Ayurvedic/Unani/Homeopathic dispensaries/Ay.P.H.C.'s in the Panchavat area.


4. Monitoring of inputs requirements/shortages relating to horticulture.

5. Monitoring of requirements/shortages or any inputs relating to horticulture.

6. Monitoring of situation relating to pests and diseases attack in Panchavat Samiti and mounting campaign for their control and taking measures for their control.

7. Panchavat Samiti will help in assessing the requirements of planting material for the area.

8. AYURVEDA DEPARTMENT, HARYANA


2. To recommend disciplinary action against the delinquent officers/officials working in Ayurvedic/Unani/Homeopathic dispensaries/Ay.P.H.C.'s & 18 bedded Ayurvedic Hospitals.

3. Funds collected from local resources.

4. Funds collected from local resources.

5. Funds collected from local resources.

6. Funds collected from local resources.
<table>
<thead>
<tr>
<th>Gram Panchayat</th>
<th>Panchayat Samiti</th>
<th>Zila Parishad</th>
<th>Funds</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. To ensure that the Officer/Officials posted in Ayurvedic/Unani/Homeopathic dispensaries/AV.F.H.C.'s and 10 bedded Ayurvedic Hospitals maintain their Headquarters.</td>
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</tbody>
</table>

9. **Education Department, Haryana**

1. The Gram Panchayat will inspect the schools located in its area in respect of attendance of teachers/students.

2. To act as a nodal agency of development activities to be carried out in the field of education and to keep a close watch over the activities of the school and inter-alia to ensure:
   - Punctuality of teachers.
   - Punctuality of students.
   - Maintenance of school infrastructure in school education.
   - Universal enrolment and retention of children in schools.
   - Promotion of Schools Welfare activities.
   - Facilitation of parent teachers meetings.

4. Implementation of incentive schemes for Scheduled Castes and Weaker sections and others.

5. Construction and Repair of Middle School building.

4. To act as a nodal agency.
<table>
<thead>
<tr>
<th>Gram Panchayat Level</th>
<th>Panchayat Samiti Level</th>
<th>Zila Parishad Level</th>
<th>Funds</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>3. To aid and advise the Gram Panchayat in exercise of its functions and responsibilities and to keep a close watch over the activities in the field of education.</td>
<td>6. To act as a nodal agency for development activities to be carried out in the field of education and to keep a close watch over the activities of the schools and inter alia to ensure: (a) Punctuality of teachers. (b) Punctuality of students.</td>
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<tr>
<td>(d) Three elected members of the Gram Panchayat of which at least one should be from (c) Roanwari Worker - do -</td>
<td>(d) Universal enrolment and retention of children (a) Promotion of school welfare activities.</td>
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</tr>
<tr>
<td>(a) Headmaster - member -</td>
<td>(b) Headmaster - member -</td>
<td>(a) Promotion of school welfare activities.</td>
<td>(c) Maintenance of school infrastructure.</td>
<td>(g) Suggestions for new schemes in schools.</td>
</tr>
<tr>
<td>(e) Police Officer - do -</td>
<td>(f) Head teacher of a Primary School - Member Secy.</td>
<td>(f) Facilitation of parent teachers meet.</td>
<td></td>
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</tr>
<tr>
<td>4. Construction and Repair of primary School building.</td>
<td>5. To aid and advise Panchayat in exercise of its education.</td>
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<tr>
<td>(b) Block development and Panchayat Officer.</td>
<td>7. To aid and advise the Zila Parishad in exercise of its functions and responsibilities in the field of elementary education a district education committee headed by the Chief Executive Officer of the Zila Parishad shall be constituted as follows: (a) Sub Divisional Officer (Panchayati Raj). (b) Executive Engineer (P.R).</td>
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<tr>
<td>(c) Sub Divisional Education Officer.</td>
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<td></td>
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<tr>
<td>(i) District Education Officer (c) Chief Medical Officer</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Gram Panchayat</td>
<td>Panchayat Samiti</td>
<td>Zila Parishad</td>
<td>Funds</td>
<td>Remarks</td>
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</tr>
<tr>
<td>Level. 1.</td>
<td>Level. 2.</td>
<td>Level. 3.</td>
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</tr>
<tr>
<td>(c) three elected members of the Panchayat Samiti of which at least one should be from Scheduled Castes and at least one should be a woman member.</td>
<td>(d) three elected members of the Zila Parishad of which at least one should be from the Scheduled Castes and at least one should be a woman member.</td>
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<tr>
<td>(e) Block Education Officer Member Secretary</td>
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</tbody>
</table>

**16. HEALTH DEPARTMENT, HARYANA**

1. Promotion of health & family welfare programmes.
2. Maintenance of Health centres & control of epidemics.
3. Carrying out or compliance relating to environmental sanitation maternal and child health and communicable diseases.
4. Inspection of Sub Centres
5. Maintenance of Sub Centres
6. To ensure that the officials posted in Sub Centres maintain their headquarters.
7. To recommend disciplinary actions against the delinquent officials working in Sub Centres.
8. To supervise and ensure that the medicines meant for PHCs really reach the Centres and

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1. Power/function vested in the Panchayat Samiti will also concurrently vest in Zila Parishad.
2. Inspectors of Health Centres.
3. Inspectors of Primary Health Centres.
4. Inspectors of Sub Centres
5. To ensure that the officers/officials posted in Primary Health Centres maintain their headquarters.
6. To recommend disciplinary actions against the delinquent officers/officials working in Primary Health Centres.
7. To supervise and ensure that the medicines meant for PHCs really reach the Centres and

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1. Grants/amounts received from government schemes.
2. Grants for the earmarked schemes.
3. Funds collected from social resources.
4. District charities.
6. To supervise and ensure that the medicines meant for health Sub Centres really reach the Sub Centres situated in the Panchavat area and its distribution amongst needy persons.

7. To render active support and take effective steps for the successful implementation of family planning/welfare measure in the Panchavat Samiti area.

8. To supervise the proper implementation of the immunization programme in its area.

9. To send periodic reports about the functioning of the Primary Health Centres to the Health Sub Centres Panchavat Samiti.

10. To render active support and take effective steps for the successful implementation of family planning/welfare measures in the Gram Panchavat area.

11. To undertake a publicity campaign for checking the spread of AIDs in its area.

12. To send periodic reports about the functioning of the health sub centres Panchavat Samiti.

11. IMMIGRATION DEPARTMENT, KIRINAGAR

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1. Work in desilting, degradation and maintenance of water courses, will be under the control of Panchavati. Works done by the Gram Panchayats. Maintenance systems.

2. Minor irrigation works and drainage and desilting works will be level of the level of for earmarked Junior Engineers. schemes.
2. Gram Panchayat will be associated for planning water requirements for Kharif/Khali and said cross and suggesting their cropping pattern.

III. Filling of ponds:

1. Storing of rainwater in local depression for recharge or other village community use.

IV. Checking of thefts of water, checking and maintenance of outlets, water courses, their repair;

V. Seeding/desilting

- Internal clearance
- Of minor distributaries;

VI. Revenue assessments and help in stopping concealed irrigation;

3. Help in hydraulic surveys and also highlight the sections of the minor distributaries of chronic problems. Siltation and storages;
4. Render help during floods by effectively monitoring dewatering arrangements & ensuring for dewatering pumps are not misutilised.

5. Assist in miscellaneous revenue matters and recovery of revenue dues.

6. Help at time of distress management of breach of canals.

7. Round the clock vigil during floods & danger to embankments at vulnerable spots. Help in form of manpower and equipment (tractor, trailer, etc.) for arranging earth and other heavy gens etc.

8. For extension and construction of new minor for improving the command for better water management.

9. Help the department for turn over the DHP of minor and water courses.

10. Help the deptt. by letting the livestock to use only cattle ghats and not any part of minor distributaries to avoid damage to canals.
11. to help implementation of
circular formation of
water users associations.

12. WOMEN AND CHILD DEVELOPMENT DEPARTMENT, HARYANA

1. to supervise and monitor
the implementation of
ICDS programme in the
Panchayat Samiti area.

2. To assist the ICDS staff
in selection of beneficiaries.

3. To assist in proper conduct
and updating of surveys.

4. To assist community
participation.

5. To inspect the Anganwari Centres
by the women leaders and Women
Sarpanches of Gram Panchayats.
They will inspect the Anganwari
Centres relating to the following
points:

1. Updating of survey:

II. Attendance of children in the
Anganwari:

III. Opening of Anganwari centre in
line;

IV. Cleanliness/hygiene in the
anganwari centre;

II. To oversee the working
and functioning of the
programme officer.

II. Supervision and monitoring
1. Funds collected from
2. Funds collected from
3. District Plan Funds,
4. Children Scheme.
vi) Behaviour with children:

vii) Dietary schedule maintenance:

viii) Home visits:

(ix) Way of teaching:

ix) Balvika samiti and coordination correctly and in the correct committees meetings:

ix) Supplementary nutrition.

5. To assist in selection of genuine beneficiaries under the scheme of Kanti Beti Anna Dhan.

6. To encourage women to participate in Mahila Samiti

7. To encourage women to adopt improved Chulhas in their homes.

RURAL DEVELOPMENT DEPARTMENT, HARYANA

1. Planning and implementation of Jawahar Rozgar Yojana.

2. Supervision and monitoring of Employment Assurance Scheme, Desert Development programme, Brought Prone Area Programme, Integrated Rural Development

1. Supervision & Monitoring of the Rural Development Programmes to ensure implementation in accordance with the guidelines issued by the Govt. from time to time within its jurisdiction.

1. Supervision, Monitoring and review of various Rural Development Programmes/Schemes at the district-level, in accordance with the guidelines of Govt. of India.

1. Funds received for Govt. of India.

1. Technical Administrative approval as per guidelines issued by Govt. of India.
Gram Panchayat
Level:

1

Panchayat Samiti
Level:

2

Zila Parishad
Level:

3

Funds
Level:

4

Remarks
Level:

5

Programme: Training of Rural Youth for Self Employment,
Development of Women & Children
in Rural Areas, Integrated
Wastelands Development Project
at the Panchayat Level.

2. To ensure that the funds
provided by the DRDA to
Gram Panchayats have been
fully utilised within the
prescribed time limit.

3. To ensure that the houses under
JAY are constructed for the
target group families as per
guidelines issued by the
government from time to time.

4. To furnish reports to the
Panchayat Samiti concerned
regarding technical
help/supervision provided by
the technical staff under JAY
and JAYA.

5. To assist the DRDA / block
agency in the process of
identification of beneficiaries
under JKW, JAYSCM, JAYEKA, JAY
and other beneficiary oriented
rural development programmes.

6. To suggest improvements in the
implementation of rural
development programmes/schemes
to the Panchayat Samiti
concerned.
<table>
<thead>
<tr>
<th>Panchayat Samiti Level</th>
<th>Gram Panchayat Level</th>
<th>Panchayat Gram Panchayat</th>
<th>Remarks</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
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</tbody>
</table>

1. To create awareness about and to motivate the people for participating in the implementation of various rural development schemes.

2. To ensure that minimum wages as fixed by the State Govt. are paid to both the male and female workers/labourers under various rural development programmes.

3. To assist the Bankers/revenue authorities in the recovery of RIDF loans/advances.

**Agriculture Department, Haryana**

1. To prepare action plan for agricultural development in the village.

2. To implement training & visit programmes.

3. Selection of contact farmers.


5. To plan and implement soil conservation programme in Panchayat area.

1. Supervision and monitoring of agricultural development in its jurisdiction.

2. Supervision of training & visit programmes in its jurisdiction.

3. Planning & supervision for the selection of contact farmers.

4. Planning & monitoring of agricultural inputs supplies in its jurisdiction.

5. Monitoring of development of waste lands in its jurisdiction.

6. Grants amounts received from Govt. for the earmarked schemes.

7. Funds collected from local resources.
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Activities</th>
<th>Panchavat Level</th>
<th>Lila Parishad Level</th>
<th>Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.</td>
<td>To plan and execute relief measures in case of natural calamities</td>
<td></td>
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<tr>
<td>6.</td>
<td>Planning and supervision of soil conservation programme in its area</td>
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<tr>
<td>7.</td>
<td>To plan and implement water management programmes in Panchavat area</td>
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<td>8.</td>
<td>To plan and implement seed treatment programme</td>
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<tr>
<td>9.</td>
<td>To install bio-gas plant in Panchavat area</td>
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<td>10.</td>
<td>Supply of information regarding incidence of pests &amp; diseases of crops in the village and implementation of integrated pest management programme</td>
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<tr>
<td>11.</td>
<td>To plan and implement locust and pest control measures &amp; IPM programme</td>
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<td></td>
<td></td>
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<tr>
<td>12.</td>
<td>Planning and supervision of water management in its area</td>
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<td></td>
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<tr>
<td>13.</td>
<td>Planning and supervision of seed treatment programme</td>
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<td></td>
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<tr>
<td>14.</td>
<td>Planning and supervision of bio-gas plants in its jurisdiction</td>
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<tr>
<td>15.</td>
<td>Planning and review of locust and pest control measures in Lila Parishad area and integrated pest management programme</td>
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</tbody>
</table>

(295)
1. Inspect the rural stockmen
   centre/very dispensary
   in the village.

2. To help in laying
   fodder demonst’
   ration plots to produce
   green fodder.

3. To earmark grazing lands in
   concern Panchavat land.

4. To supervise the working of
   the stockmen Centre
   situated within its
   jurisdiction especially the
   punctuality and efficient
   rendering of services.

5. To supervise construction &
   maintenance of buildings of
   the Stocken Centres.

6. To send reports to the Panch-
   yat Samiti about the working
   of the village level
   functionary of the department.

1. To supply need based
   medicines/equipment to
   very. Institution.

2. Setting up of Animal Welfare
   Advisory Committee and
   society for the prevention
   of cruelty to animals.

3. To arrange livestock and poultry
   showing/exhibition; publicity of
   Animal fairs.

4. To supervise the
   functioning of the
   Veterinary dispensary
   situated within its
   jurisdiction and to
   recommend to the Zila
   Parishad about opening of
   new Veterinary dispensary
   keeping in view the
   requirement of the area.

5. To supervise construction &
   the maintenance of
   buildings of Veterinary
   dispensary.

6. To send report
   functionary of the department.
   to the Zila Parishad along
   with its comments.

1. To create a strong cattle
   catching centres at
   Zila Parishad level.

2. To ensure efficient and
   smooth functioning or the
   Veterinary Hospitals within
   its jurisdiction and to
   recommend to the Govt., the earmarked
   schemes.

3. To collect all livestock
   diseases and cases in
   periodical basis.

4. To forward the reports of
   area Panchavat received
   through Panchavat Samitis
   about the functionary of
   the department for
   necessary action.
1. To supervise and inspect the complaint centre.

2. To ensure attendance of village level staff.

3. To assist the department in effective supply of power to rural area.

4. To report the complaints, if any, regarding power supply to the Gram Panchayat Samiti.

5. To assist in checking power thefts in the village.

7. To supervise and monitor programmes of animal health, vaccination, breeding and nutrition programmes in the Gram Panchayat Samiti area.

16. POPULACE DEPARTMENT

1. Power of Gram Panchayat to be used by the Panchayat Samiti concurrently in the Samiti area.

2. Review of power supply position in the Panchayat Samiti area.

3. To send report regarding power supply to the Zilla Parishad.

4. To send suggestions/recommendations to Zilla Parishad to improve power position in the Panchayat Samiti.

5. To assist the deptt. in checking power thefts in the village.