From

Additional Chief Secretary to Government Haryana,
Finance Department.

To

1. All Heads of Departments
2. Commissioners of Divisions
3. All the Deputy Commissioners & Sub Divisional Officers (Civil) in Haryana.
4. The Registrar, Punjab & Haryana High Court, Chandigarh.

Memo No. 2/2/2019-1Pension(FD)
Dated, Chandigarh, the 26.03.2020

Subject: Grant of provisional Pension instead of Regular Pension.

Sir/Madam,

Kindly refer on the subject cited above.

At present the country is facing the threat of Covid-19 and the whole country including the State of Haryana is under Lockdown.

It has been observed that the pension papers of Government employees who are going to retire, in next three months i.e. 31.05.2020 or upto the time Lockdown is in force, whichever is earlier, are under process/to be processed between the concerned department and Principal Accountant General (A&E) Haryana, Chandigarh and shall take time for finalization.

After due consideration by the State Government, it has been decided that, in these extra-ordinary circumstances of Covid-19, all the DDOs shall ensure the compliance of Rule 80 of Haryana Civil Services (Pension) Rules, 2016, for grant of provisional pension to the Government employees who are going to retire, in next three months i.e. 31.05.2020 or upto the time Lockdown is in force, whichever is earlier. The ibid rule is re-produced as under:-

80. Grant of provisional pension where disciplinary proceedings are not pending.—

(1) The various stages of action laid down in rules of this chapter shall be strictly followed by the pension sanctioning authority. There shall be an isolated case where, in spite of following the procedure laid down in rule 69, it shall not be possible for him to forward the pension papers referred to in rule 75 to the Principal Accountant General (Accounts & Entitlement), Haryana not later than six months before the date of retirement or where the pension papers have been forwarded to the Principal Accountant General (Accounts & Entitlement), Haryana within the prescribed period but the Principal Accountant General (Accounts & Entitlement), Haryana may have returned the pension papers to the pension sanctioning authority for eliciting other information before issue

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of pension payment order and order for the payment of gratuity. If the pension sanctioning authority in such a case is of the opinion that the Government employee is likely to retire before his pension and gratuity or both shall be finally assessed and settled in accordance with the provisions of these rules, he shall, without delay, take steps to determine the period of qualifying service and the emoluments qualifying for pension after the most careful summary investigations that may be made. For this purpose he shall—

(i) rely upon such information as may be available in the official records, and

(ii) ask the retiring Government employee to file an undertaking on plain paper stating the total length of qualifying service but excluding the breaks and other non-qualifying periods of service.

(2) The Government employees while furnishing the undertaking as in clause (ii) of sub-rule (1) shall, at the foot of the statement, make a declaration as to the truth of the statement.

(3) The pension sanctioning authority shall thereafter determine the qualifying years of service and the emoluments qualifying for pension in accordance with the information available in the official record and the information obtained from the retiring Government employee under sub-rule (1). He shall, then, determine the amount of provisional pension and amount of provisional death-cum-retirement-gratuity.

(4) After the amount of pension and gratuity has been determined under sub-rule (3), the pension sanctioning authority shall take further action as follows:-

(a) he shall issue a sanction letter and endorse a copy thereof to the Principal Accountant General (Accounts & Entitlement), Haryana for authorising payment at a treasury of the following:-

(i) 100% pension as determined under sub-rule (3) as provisional pension for a period not exceeding six months to be reckoned from the date of retirement of the Government employee; and

(ii) 100% of gratuity as provisional gratuity determined under sub-rule (3) after deducting therefrom the Government dues;

(b) he shall indicate in the sanction letter, the amount of Government dues recoverable from the gratuity.

(5) The amount of provisional pension and gratuity payable under sub-rule (4) shall, if necessary, be revised on the completion of the detailed scrutiny of the records.
(6) (a) The payment of provisional pension shall not continue beyond the period of six months from the date of retirement of Government employee. If the amount of final pension and the amount of final gratuity had been determined by the pension sanctioning authority in consultation with the Principal Accountant General (Accounts & Entitlement), Haryana before the expiry of the said period of six months, the Principal Accountant General (Accounts & Entitlement), Haryana shall—

(i) issue the pension payment order; and

(ii) authorise the difference between the final amount of gratuity and the amount of provisional gratuity paid under sub-clause (ii) of clause (a) of sub-rule (4) after adjusting the Government dues, if any, which may have come to notice after the payment of provisional gratuity. If the Government employee was an allottee of Government accommodation, the amount of gratuity withheld, if any, shall be refunded on receipt of no demand certificate from the Accounts Officer (Rent)/Rent Assessing Authority.

(b) If the amount of provisional pension disbursed to a Government employee under sub-rule (4) is, on its final assessment, found to be in excess of the final pension assessed by Accountant General, Haryana, it shall be open to the Principal Accountant General (Accounts & Entitlement), Haryana to adjust the excess amount of pension out of gratuity withheld, if any, or recover the excess amount of pension in installments by making short payments of pension payable in future.

(c) (i) If the amount of provisional gratuity authorised by the pension sanctioning authority under sub-rule (4) is larger than the amount finally assessed, the retired Government employee shall not be required to refund excess amount actually disbursed to him.

(ii) The pension sanctioning authority shall ensure that chances of authorising the amount of gratuity in excess of the amount finally assessed are minimised and the official responsible for the excess payment shall be accountable for the over-payment.

(7) If the final amount of pension and gratuity have not been determined by the pension sanctioning authority in consultation with the Principal Accountant General (Accounts & Entitlement), Haryana within a period of six months referred to in clause (a) of sub-rule (6) the Principal Accountant General (Accounts & Entitlement), Haryana shall treat the provisional pension and gratuity as final and issue pension payment order immediately on the expiry of the period of six months.

You are requested to take action in the matter accordingly. The above said provisional pension may be regularized as per rules immediately after the Lockdown is lifted.
The above order can be downloaded from the website of Finance Department i.e. www.finhry.gov.in.

Deputy Secretary Finance (Pension)
for Addl. Chief Secretary to Government Haryana
Finance Department.

A copy is forwarded to the following for information and necessary action:-

1. Chief Secretary to Government Haryana.
2. All the Additional Chief Secretaries/Principal Secretaries to Govt. Haryana.

Deputy Secretary Finance (Pension)
for Addl. Chief Secretary to Government Haryana
Finance Department.

To

1. Chief Secretary to Government, Haryana.
2. All the Additional Chief Secretaries/Principal Secretaries to Govt. Haryana.


A copy is forwarded to the following for information and necessary action:-

1. Principal Accountant General (A&E/Audit) Haryana, Chandigarh. It is requested to prescribe the requirement of formats for submission of provisional pension cases by DDOs as well as formats for authorization of the provisional pension under intimation the Finance Department Government of Haryana.
2. Director, Treasuries & Accounts, Haryana, 30 Bays Building, Sector 17, Chandigarh.
3. All Treasury Officers/Assistant Treasury Officers in Haryana State including Delhi & Chandigarh. They should also guide Pensioners to register on ODMS and download and make it available to Treasury Officer to start their pension process.
4. In-charge, Computer Cell, Finance Department for placing the same on the website of Finance Department i.e. www.finhry.gov.in

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