

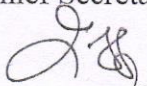
Subject:- Designation of Nodal Officers for submission of replies of outstanding CAG Audit Reports/PAC recommendations.

Will all Administrative Secretaries kindly refer to Finance Department Memos No. 15/7/2019-3B&C dated 30.06.2020, 31.12.2020 and 31.03.2021 through which request was made for designation of Nodal Officers in each department for submission of replies of outstanding CAG Audit Reports/PAC recommendations? However no response has been received till now from any of the departments.

The Public Accounts Committee has viewed it seriously and once again desired that each department should designate two Nodal Officers: Accounts officer (posted by FD in the respective AD) and one departmental officer (at least Director level). It will be responsibility of the Nodal Officers to ensure that complete and relevant replies, as per proforma already circulated vide memo number 15/7/2019-3B&C dated 30.06.2020 and attached again for ready reference, are submitted for all the outstanding CAG Audit Report paras/PAC recommendations.

It is requested that the names and contact details of the Nodal Officers in your department may be intimated to Finance Department (B&C Branch) at the earliest, and not later than 15.05.2021. This may be treated as MOST URGENT.

This issues with the approval of Additional Chief Secretary, Finance Department.


Consultant Budget & Committee
for Additional Chief Secretary to Govt. Haryana
Finance Department.

To

All the Administrative Secretaries to Government of Haryana

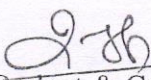
U.O No. 15/7/2019-3B&C
Endst. No. 15/7/2019-3B&C

Dated Chandigarh the 11.05.2021
Dated Chandigarh the 11.05.2021

A copy is forwarded to all HODs in Haryana/Registrar Punjab & Haryana High Court Chandigarh/all Commissioners of Divisions in Haryana/all DCs in State for taking necessary action.

To

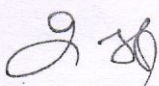
All the HODs/Registrar Punjab & Haryana High Court, Chandigarh/
Commissioners of Divisions/DCs in State


Consultant Budget & Committee
for Additional Chief Secretary to Govt. Haryana
Finance Department.

Endst. No. 15/7/2019-3B&C

Dated Chandigarh the 11.05.2021

A copy is forwarded to PrAG (Audit) Haryana, Chandigarh and Additional Secretary I/C PAC Haryana Vidhan Sabha, Chandigarh for information.


Consultant Budget & Committee
for Additional Chief Secretary to Govt. Haryana
Finance Department.

PERFORMA for reply to

Outstanding CAG Audit Report paras/PAC recommendations

I.	a) Department b) Subject/Title of the Paragraph/Recommendation c) Paragraph No. d) Report No. and Year	
II.	a) Date of receipt of the Draft Paragraph/recommendation in the Department b) Date of Department's reply	
III.	Gist of Paragraph/Recommendation	
IV.	a) Does the Department agree with the facts and figures included in the Paragraph/Recommendation? b) If not, please indicate the areas of disagreement and also attach documents in support.	
V.	Main Audit/Recommendation conclusions: 1) Deficiency in the existing system including system of internal control. 2) Failure to follow the systems and procedure. 3) Failure of individuals 4) Amount of loss/short assessment/short levy. a) Do the departments agree with the Audit conclusions? If not, please indicate specific areas of disagreement, reasons for disagreement and also attach copies of relevant documents, where necessary.	
VI.	Remedial action taken: (i) Improvement in system and procedure including internal controls. (ii) Recovery of over payment pointed out by Audit. (iii) Recovery of under assessment, short levy or other dues. (iv) Write off of amount of losses/wasteful expenditure/irrecoverable amount. (v) Modifications in the scheme including financing pattern. (vi) Review of similar cases/complete scheme/project in the light of finding of sample check by Audit.	

Note:- Department needs to respond to each item. If it is not relevant to the para, 'NA' should be mentioned.