

From

Additional Chief Secretary to Government Haryana,  
Finance Department.

To

1. All Heads of Departments, Commissioners of Divisions
2. All the Deputy Commissioners & Sub Divisional Officers (Civil) in Haryana.
3. The Registrar, Punjab & Haryana High Court, Chandigarh.

Memo No. 2/2/2019-1 Pension(FD)  
Dated. Chandigarh, the 19<sup>th</sup> August, 2020

Subject: **Issue of No Dues Certificate (NDC) --- Guidelines to be followed.**

Sir/Madam,

Kindly refer to the earlier instructions issued from time to time and Rule 72 & 73 of Haryana Civil Services (Pension) Rules 2016 on the subject cited above.

It has come to notice of State Government that due to non-submission of **No Dues Certificate (NDC)** in respect of Loans & Advances and License Fee well in time, the release of pensionary benefits of the Government employees on superannuation/retirement is delayed. Due to this, pensioners are facing difficulties.

To avoid above difficulties and to streamline the system, it has now been decided by State Government that:-

**(i) For Principal Accountant General (A&E) Haryana Chandigarh & Punjab National Bank, Sector-05, Panchkula:-**

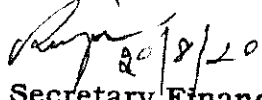
All DDO's will get No Dues Certificate (NDC) of Government employee in respect of Loan & Advances from PAG (A&E) Haryana and Punjab National Bank Sector-05 Panchkula (as the case may be), at the end of **20 (twenty)** years of service and subsequent issue of NDC after every **2 (two)** years service to avoid delay in issuing NDC at the time of retirement/death resulting in delayed payment of pensionary benefits to the Government employee/family member.

**(ii) For Haryana PWD (B&R) Department & other Government Agencies (dealing with allotment of Government Accommodation) and UT Administration:-**

All DDO's will get No Dues Certificate (NDC) of Government employee in respect of **Government Accommodation** from **Haryana PWD (B&R) Department & other Government Agencies (dealing with allotment of Government Accommodation) and UT Administration**, (as the case may be), at the end of **20 (twenty)** years of service and subsequent issue of NDC after every **2 (two)** years service to avoid delay in issuing NDC at the time of retirement/death resulting in delayed payment of pensionary benefits to the Government employee/family member.

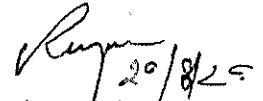
Therefore, you are requested to bring the above decision to the knowledge of all Government employees under your control.

The above order can be downloaded from the website of Finance Department i.e. [www.finhry.gov.in](http://www.finhry.gov.in).

  
**Deputy Secretary Finance (Pension)**  
for Addl. Chief Secretary to Government Haryana  
Finance Department.

A copy is forwarded to the following for information and necessary action:-

1. Chief Secretary to Government Haryana.
2. All the Additional Chief Secretaries/Principal Secretaries to Govt. Haryana.

  
**Deputy Secretary Finance (Pension)**  
for Addl. Chief Secretary to Government Haryana  
Finance Department.

To


1. Chief Secretary to Government, Haryana.
2. All the Additional Chief Secretaries/Principal Secretaries to Govt. Haryana.

U.O No. 2/2/2019-1Pension(FD)  
Endst. No. 2/2/2019-1Pension(FD)

Dated. 19.08.2020  
Dated. 19.08.2020

A copy is forwarded to the following for information and necessary action:-

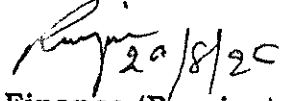
1. Principal Accountant General (A&E) Haryana, Chandigarh with the request to make necessary mechanism for issue of No Dues Certificate in respect of Loans & Advances of Government employees as per above time schedule.
2. Director General, Treasuries & Accounts, Haryana, 30 Bays Building, Sector 17, Chandigarh.\
3. Chief Manager, Punjab National Bank Sector-05 Panchkula.
4. All treasury Officers/Assistant Treasury Officers in Haryana State.
5. Treasury Officers Haryana, Delhi & Chandigarh.
6. Secretary, House Allotment Committee, Haryana, Chandigarh with the request to make necessary mechanism for issue of No Dues Certificate in respect of License Fees of Government employees for government accommodation allotted as per above time schedule.
7. In-charge, Computer Cell, Finance Department for placing the same on the website of Finance Department i.e. [www.finhry.gov.in](http://www.finhry.gov.in)

  
**Deputy Secretary Finance (Pension)**  
for Addl. Chief Secretary to Government Haryana  
Finance Department.

Endst. No. 2/2/2019-1Pension(FD)

Dated. 19.08.2020

A copy is forwarded to Secretary, House Allotment Committee, UT, Chandigarh with the request to make necessary mechanism for issue of No Dues Certificate in respect of License Fees of Haryana Government employees for government accommodation allotted by them, as per above time schedule.

  
**Deputy Secretary Finance (Pension)**  
for Addl. Chief Secretary to Government Haryana  
Finance Department.